

Date: Wednesday July 5, 2006  
Location: Room 142 in OFRI

## FRP Management Group Meeting Minutes

### Participants:

Darwin Burgess, Brian Batchelor, Bill Meades, Al Stinson, John Pineau, Bill Snell, Wayne Bell, Jim Baker, Celine Braun, Dan Rouillard, Mark Parsons, Jeff Dech

### Executive Committee Meeting outcomes

- Al reviewed Annual report 2005-2006 as presented to the Executive
- Key milestones – yield curves, inventory, EFP pilots – Nipissing and RMF, patchworks, increased interaction with Forest Co-op, EFPS funding - \$457k in past year...
- Dan recognized for efforts to help achieve milestones
- Budget – planned \$4.3M, actual - \$4.6; counted the Forest Co-op completely however concern from MNR that we were double counting; \$4.6M will come down to about \$4.3M with proportional counting
- This year's budget; reported on April and May only – in year update; have received more money than spent so far, but busy time of year and this will equalize...
- Target this year is \$850k (by March 31, 2006)
- Tembec fiscal year objective (Oct. 1 to Sept. 30) – 8 months into fiscal year; needs to be \$850k by end of Sept. – so far have spent \$470k; \$95k per month to hit target by end of Sept.
- 
- Issues with annual report:
- Need to pull out some of the strategic planning components – separate the report and plan....
- Condense and highlight quarterly milestones, budget
- Prepare a draft budget for Dec./Jan. – allow folks to have a kick at it before end of March
- Input into the general direction of percentages, review allocations, direct emphasis on themes/projects...
- Focus on elements relating directly to the FRP; i.e. don't need to report on CEC activities
- 13 edit points in terms of the annual report...
- Partners vs. collaborators, funding source... etc.
- Want an annual report and annual plan
- Annual Plan – Executive wants to review further; packaging...
- Deadline is the end of July

- ***A/I – AI to send out re-draft/new versions to the Mgt. Committee by mid July for review, prior to sending to Executive...***
- Annual Report and Annual Plan would be available through website in PDF
- Strategic Plan would be designed and published through Carmen...
- Science Plan – need to align with annual plan
- 
- John reviewed Strategic Plan 2006-2010 as presented to the Executive
- Wayne discussed first five years in detail – science, synthesis, best bets...
- Didn't have science plan emerging from strategic plan...
- Executive generally liked content; more aggressive tone in some goals/objectives; structuring should cascade – high level outcomes/goals with lower end sub/specific goals relating back...
- Change wording slightly to accommodate inclusion of science plan; Wayne's wording – part of what we have done in the past five years, into the next five years – where we have been and why we are going where we are going...
- No separate science strategy – incorporate where appropriate into the Strategic Plan; annual science plan merges with annual plan...
- ***A/I – Science Advisory Committee to meet and draft science component for Strategic Plan – Jim will arrange meeting by end of July...***
- ***A/I – Wayne to send John one page summary of what he said...***
- ***A/I – John to have draft 3 of Strategic Plan out to Mgt. Group by end of July; End of Sept. is deadline for Executive...***
- Make structure/governance work – let's not duplicate meeting...
- Keep separate agenda items; secretariat (AI, John and Bill) to make it work better...
- Discussion around Science Advisory Committee and interaction with Mgt. Advisory Committee
- Executive Committee was toured to NEBIE and Red Oak sites... good discussion and presentations; well received...

Issues/future direction – overview of Executive discussion by Bill

- Fibre Centre; differing opinions
- Potential to utilize the FRP platform to get something rolling quickly
- Ideal situation?
- Vision for Fibre Centre can be articulated, not a lot of detail yet; major session planned in the fall for everyone involved in Fibre Centre
- Discussions were a bit vague
- Short term objectives of Bill – good things happening – don't get in the way; understand what makes the FRP work - ownership, accountability, etc.; connecting to forest managers and operators
- Be careful we don't lose that in change/opportunity that comes along
- Executive understands FRP is a solid structure to get things done
- ***A/I – AI to get copy of Jeff's NSERC proposal to Frank Kennedy and the Science Advisory Committee***

- ***A/I –John to send out Bill’s presentation out to the Mgt. Advisory Group***
- Successful on two additional EFPS proposals - \$517k this year; \$53k from LU, \$50k from OCE
- After EFPS? What happens – very little discussion at Executive

Current projects - admin report (round table)

- Maintaining existing cadre of projects
- Reports to EFPS all submitted
- Next round of reports (progress) due Oct. 15<sup>th</sup>
- ***A/I - Ensure we get next reports in from project leads by the end of September***
- Inventory Project: M7VI having problems with technology; working to resolve issue
- Everything going well at Petawawa; very busy...
- CEC platform/admin is being used to manage FRP staff; about 15 staff...
- Dan Rouillard updates: yield curves implemented into SFMM by this fall; policy and organization support – Patchworks on RMF and Nipissing; RCCIM of LAMF – doing work to get implemented
- Nipissing Core Team meeting tomorrow – letter from Sue sent to Dan re RMF; look at Block 108, similar type letter?
- Patchworks training completed – John Wright, Annie Morin and Nancy Young
- Growth and Yield Program leaders – not staffed – some challenges – makes things more difficult...
- ***A/I – Next Executive Tour – encourage Timmins meeting and tour of sites there***
- Need to periodically bring in leaders for updates, etc. – Science Advisory Committee members need to be kept up to speed; mechanism to do that
- Synthesis provided by AI and John
- Core Team meetings – advertise in advance – allow Science Advisory to participate
- ***A/I – cc Science Advisory Committee members when Core Team sessions are coming up***
- Hydrology Project is a good news story... great collaboration, sound science in support of anecdotal/operational information
- Letter from Sue to Dan is fine – didn’t specifically ask for approval to use; intent to use is implied; brought to attention; commitments coming back from Dan Pyke’s shop...
- Discussion around habitat modeling ensued
- Dan is evaluating several models
- Core Teams are engaged, doing well, attached and integrated to FMP’s in RMF and Nipissing for 2009
- Dan is calibrating models; eventually apply in plans and operations
- ***A/I - Bring up with the Core Team on June 6<sup>th</sup>***

- Most of Dan's results will be done over the web – Spatial Planning Systems website...
- Jeff provided an update on Red Oak Regen study – silviculture effectiveness; successful with proposals – NSERC and EFPS
- Ground research and writing
- Joined team already there – Andree, Dave Deugo and Bill Parker
- Hitting the ground running; no major challenges...
- Seven under-grad students working now... individual studies relating to Red Oak
- Collaboration; Success – Executive was impressed...
- Not fully aware of everyone involved in all of these projects...
- Serves as a model of expansion of the Partnership...
- ***A/I - Potential for synthetic report – show collaborators, partnerships, outlined and identify connections... not just funding sources, include intellectual capital...***
- Follow-up/updating needed for FRP site re what has been done... not just interim...
- Funded partners to get their stuff on to the site...
- Need to be able to go back and find materials/documents...
- ***A/I – list of FRP results and outputs that are going to attempt to integrate into forest management plans (John and AI to circulate to Mgt. Committee)***
- ***A/I - Need to chase partners a little more rigidly for reports...***

#### Previous Meeting Action Items

- Project leads have been consulted re budget/\$
- Columns added to budget sheet
- Dana Kinsmen
- AI chatted with Bob Watt during tour of EFP pilot
- Executive have been advised to consider new funding post EFPS
- Annual report distributed to Mgt. Group
- Sue Pickering is new facilitator for Core Teams
- \* Get Dianne Corbett and Rob Galloway engaged re FRP into FMP – some of her staff
- \* Tom re license for Patchworks for Nipissing – no definitive answer...
- White Birch/Poplar issue in terms of forest productivity – Grant has agreed to take (Lino)...
- Strategic Plan was reviewed

\* Carry over items...

Discussion around size and make up of Mgt. and Science Advisory Committee meetings:

- Al Thorne, Tembec Chief Forester could be a candidate as member
- Get the managers in the Mgt. Committee...
- Sue and Jeff would be in Science Advisory Committee...
- ***A/I – Bill to work out before next meeting...***
- Need someone from NESI on the Science Advisory Committee
- Anyone else? Academia? On Science Advisory Committee...
- Mark Parsons or Dan Puddister on Advisory Committee
- Executive didn't want committees to get too large...
- 

Next Meeting

Friday, Sept. 22, 2006 – Conference Call  
(Joint meeting with Science Advisory Committee)